



Comfortex

WINDOW FASHIONS

March 23, 2020

Comfortex Window Fashions is doing all we can do to support our employees and business partners during this difficult time. We have several important updates that we would like to share with you.

COMFOTEX WILL REMAIN IN OPERATION

1. We are pleased to announce that Comfortex has been designated an “essential business” by New York State. This means that we will continue all essential manufacturing and will fulfill orders for ALL Comfortex products, while complying with state mandates surrounding employee safety.

COMFOTEX TAKING STEPS TO HELP FIGHT CORONAVIRUS

2. We also would like you to know that Comfortex is in discussions with government officials and local medical centers about ways we can assist during this pandemic. Specifically, we are exploring how our fabric manufacturing capabilities may be used in the production of medical masks and disposable surgical gowns to prevent the spread of the virus. The Comfortex team has made clear in these conversations that if there is any way that our Company can help serve the needs of people and businesses during this crisis, we are prepared to do so.

FULL CUSTOMER SUPPORT STAFF AVAILABLE

3. All of our non-manufacturing employees – Customer Service, Technical Service, Sales & Marketing, Accounting, Credit, Information Services, etc. – have been equipped to work from home, so they are available should you have any questions or need their assistance.

Thank you once again for your continued support and partnership.

We are going to get through this, and we are going to get through this together.

Please be safe and healthy.

Sincerely,

John Fitzgerald
Executive Vice President
Comfortex Window Fashions